

**Learning, Enjoying & Succeeding Together**  
**The Local Governing Board of**  
**Bearwood Primary & Nursery School**  
**Minutes of Local Governing Board Meeting**  
**Held on Thursday, 24<sup>th</sup> November 2022 at 6:30 p.m.**

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**Present:**

Mrs Ann Harris (Chair)

Mrs Rebecca Bridger

Mrs Laura Bennett (Headteacher)

Mr Simon Hart

Mrs Nicola Best

**In Attendance:**

Mrs Tash Guarguaglini

Mrs Patricia Rushton (Clerk)

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| <p><b>1. Welcome and Apologies</b></p> <p>1.1 Mrs Harris welcomed Governors to the meeting.</p> <p>1.2 Apologies were received and accepted from Miss Shauna Mansbridge.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| <p><b>2. Declarations of Interest</b></p> <p>2.1 No declarations of interest were made for this meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| <p><b>3. Minutes of the Last Meeting</b></p> <p>3.1 It was requested that minute 8.6 is amended to show that Mrs Bridger was meeting with Mrs Lyster and not Mrs Bennett.</p> <p>3.2 It was agreed that subject to the above amendment, the minutes of the meeting held on the 15<sup>th</sup> September 2022 were an accurate record of that meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <p><b>4. Matters Arising</b></p> <p>4.1 <u>Governor Hub (minute 2.2)</u>: Mrs Rushton confirmed that all Governors had updated their Governor Hub records.</p> <p>4.2 <u>Advert for Chair of Governors (minute 5.2)</u>: Mrs Harris advised that no-one had responded to the advert. The advert will be kept open for applications. It was considered that more creative solutions may be needed to attract suitable people.</p> <p>4.3 <u>Meeting Dates (minute 5.4)</u>: It was confirmed that the meeting dates had been resent.</p> <p>4.4 <u>Gender Language Use in the Safeguarding and Child Protection Policy (minute 6.28)</u>: Governors were advised that Hamwic had thanked Governors for bringing the use of gender specific language to their attention.</p> <p>4.5 <u>Acronyms CLA and LAC (minute 6.29)</u>: It was noted that the use of the terminology LAC and CLA were interchangeable.</p> <p>4.6 <u>Data Trends (minute 6.32)</u>: Mrs Bennett confirmed that she would discuss data trends later in the meeting.</p> |  |



At that time the school had between 60 and 80% of parents logging in. This month this had increased to around 83% in each class, with only 3 or 4 children in each class not having their reading logged. Parents not using Boom Reader are being followed up at Parents' Evening.

5.4 Mrs Guarguaglini advised that in Year 6 the school has only 77% of parents who know how to log their child's reading. It was been decided, therefore, that the next step will be to introduce pupil logins for children in Years 4 to 6 so that children record their own reading and have ownership. If this is successful, then it may be introduced lower down the school.

5.5 *It was questioned as to how the school would monitor how often children were reading.* Mrs Guarguaglini advised that the software allows staff to check on this. To support this, parents will be informed by letter making the school's expectations of parents clear and letting parents know what the school will be doing in terms of reading in school. Parents will also be advised that school staff may not record children's reading on Boom Reader as staff have their own internal systems.

5.6 *It was further questioned as to the school's expectations* and Governors were advised that children are expected to read five times per week, with younger children reading for a shorter period of time. Staff will then monitor who is meeting expectations and provide support to those that are not reading regularly, such as using volunteer readers, and looking for ways to support parents, e.g. making sure that books are going home.

5.7 *It was asked whether any parents were using paper records.* Mrs Guarguaglini advised that it is intended that all parents use Boom Reader, although if a parent has a particular difficulty this will be reviewed.

5.8 *It was questioned whether all children have a computer at home.* Governors were advised that if a child does not have computer access then the school will lend one to them. Mrs Bennett advised that parents already use Marvellous Me so are already using electronic communication.

5.9 *A Governor asked how many Pupil Premium children have taken up Boom Reader* and Mrs Guarguaglini advised that she would look at this. **Action: Mrs Guarguaglini.**

Mrs Guarguaglini

5.10 *It was questioned whether teachers use Boom Reader to check those children who are reading* and Mrs Guarguaglini advised that teachers check how often children read and what they are reading.

5.11 *It was questioned whether the school could pull out groups of children, e.g. Pupil Premium, to support monitoring.* Mrs Guarguaglini advised that this is not possible as yet, but the company offering Boom Readers are working on introducing new functions such as this. One future offering is to be able to select a number of weeks to see which children are reading regularly.

5.12 Mrs Guarguaglini left the meeting.

5.13 Pupil Progress: Mrs Bennett drew attention to the end of KS2 data showing progress over time, explaining that reading was broadly in line with the national average at -2.4. This had been reviewed in a recent Standards Meeting and it was

noted that this was due to three children not being secure in their reading. This year, the school will focus on cusp children to ensure they are secure so the school does not have this anomaly next time.

- 5.14 Mrs Bennett advised that the progress score for Writing was 1.1 and for Maths -0.9. Maths is in line with the national average and is a significant improvement on past progress.
- 5.15 Behaviour Policy: Mrs Bennett explained that the Behaviour Policy was in draft form at present. Mrs Bennett explained that the school's changing approach to behaviour led to the policy being reviewed. Governors were advised that the policy may need to be reviewed again following the DfE introducing new guidance to schools. Also, as the Trauma Informed training becomes embedded and restorative justice is used, staff may reflect on the policy and may decide further changes may be needed.
- 5.16 Mrs Bennett advised that now is a good time to work on vision and values. It was hoped work could be done on this in January and could be reflected in the Behaviour Policy with restorative justice being added later.
- 5.17 Mrs Bennett advised that Mr Hassanali is designing parent and child friendly versions of the Behaviour Policy.
- 5.18 *It was noted that no Governor was looking at Trauma Informed Schools.* Mrs Bennett advised that she hoped the impact of Trauma Informed Schools would be evident in the termly behavioural analysis. The school would want to see the number of incidents reduce, but this will take time to embed.
- 5.19 Governors were advised that all staff have been involved in the development of the Behaviour Policy.
- 5.20 *It was asked whether the children's names would be placed on the different zones of regulation or whether teachers would communicate with the children verbally.* Mrs Bennett advised that teachers will communicate with children verbally, although the zones of regulation may be on some children's desks.
- 5.21 *It was noted that the Behaviour Policy talks about individual house points certificates for bronze, silver and gold and questioned whether this was a new initiative.* Mrs Bennett confirmed that this is new as it was felt that there was no reward for individuals.
- 5.22 *It was noted by a Governor that the policy identified positive behaviours.* Mrs Bennett advised that it was always about positive behaviour and the school wanted to recognise those children that always do the right thing. Mrs Bennett advised that when working on the vision and values, the school will look at what the pillars look like in each year group. It would be expected that the children will be able to talk in the way of the pillars, e.g. not being a responsible citizen is not taking responsibility. It was considered that the children need to be clear about why they are being praised. Mrs Bennett advised that she would want to do something similar to the Children's University with the children earning stamps for working at the pillars. Governors were advised that the school wants to create opportunities for all children to achieve.

- 5.23 Mrs Bennett advised that those children losing time tend to be the school's most vulnerable children. It was suggested that the school could possibly develop a school code to replace the four pillars and then have the values underneath. Governors were advised that each child needs to be able to articulate what the values mean for them.
- 5.24 Mrs Bennett explained that the school will be changing assemblies in January to have separate assemblies for KS1 and KS2, with celebration assemblies being done in class. *It was questioned whether parents are invited into assemblies* and Mrs Bennett advised that parents are not invited to assemblies but the school will offer other opportunities, e.g. open classrooms for parents.
- 5.25 Safeguarding: *It was noted that the data on safeguarding shows some children as 'under assessment'. It was questioned as to the meaning of this term, i.e. does it mean under assessment for an EHCP or for early help.* Mrs Bennett advised that this means the pupil is awaiting a referral to see if they should be Section 17. *It was further questioned whether these are taking a long time to come back.* Mrs Bennett advised that sometimes there are delays and this term the school has had to escalate one case
- 5.26 *It was further questioned how these figures compare to last year.* Mrs Bennett advised that safeguarding figures are a lot of higher than last year.
- 5.27 *It was asked whether the figures relate to the same families or different families.* Mrs Bennett advised that two of the children come from the same family and the rest are separate families.
- 5.28 *It was questioned as to whether these families receive the support they need from the school or from outside agencies.* Mrs Bennett advised that the school currently has the Navigator role from BCP, but this will finish at Christmas. The Navigator is picking up some parents that are struggling to get their children into school; these are parents who need support but the provision required is not school or Social Care. The work undertaken by the Navigator will probably have to go back to Mrs Lyster once it ends at Christmas.
- 5.29 *It was questioned whether BCP will provide an alternative service to the Navigator role* and Mrs Bennett advised that the funding is not available for this role so no alternative is likely to be available.
- 5.30 Mrs Bennett advised that the school works closely with social workers and will email key social workers if the school is unable to wait for key points for referral. The social workers are proactive as these children are at child protection.
- 5.31 *It was asked what actions the school takes if vulnerable children are not at school.* Mrs Bennett advised of an occasion recently where the absence of a child had not been picked up between days three and five due to staff absence. Parents had been ringing in daily and when a welfare check was done the children were found to be staying away from the family home. The school has reflected on its practice and if a child's attendance is being monitored all members of SLT are informed by 11:00 daily. This enables checks to be made quickly. *It was asked as to who does this work* and Mrs Bennett advised that the school office produce the data daily and raise incidents on My Concern. Mrs Bennett will often pick up on absences of monitored children as she waits by the gate in the morning. Governors were

advised that this change in systems provides the link between safeguarding and attendance.

- 5.32 Governors were advised that Mr Hassanali has been supportive but also very clear with parents about the school's expectations and is tracking children's attendance.
- 5.33 Staffing: *It was asked whether all staff have completed their induction programme.* Mrs Bennett confirmed that all staff have completed their induction.
- 5.34 *It was asked whether staff are recorded as having attended CPD and whether any staff who have missed training have caught up.* Mrs Bennett advised that all staff do training on safeguarding and risk assessments so all are clear about school expectations. Other training is undertaken in staff meetings and it is up to the individual staff member to catch up. The school ensures that the messages from training is shared with all relevant staff when someone does a course.
- 5.35 Mrs Bennett advised that she visited Hamwic today and discussed revisiting past training. As a next step, Mrs Bennett will be working on a CPD plan.
- 5.36 School Improvement: *It was asked how staff and subject leads feel about the deep dives and whether they are seen in a positive way. It was further asked if subject leads are supported to improve their subject and by whom.* Mrs Bennett advised that she does deep dives alongside teachers and they talk through possible questions that Ofsted may ask and the evidence that could be provided. Lesson visits are undertaken. Governors were advised that teachers know they should be looking for children's engagement, doing book looks and checking for progression across the year groups and links between year groups. A check is made to ensure that all the components are there, e.g. knowledge organisers, task design. A look is also taken at groups of children, e.g. SEND and whether the curriculum is ambitious for all groups of children.
- 5.37 Mrs Bennett advised that deep dives have been done for Art and PHSE and both subject leaders found these really useful. Mrs Bennett is teaching subject leaders what to look for. Governors were advised that it is really helpful now that Mrs Bennett has done two Ofsted inspections and Ofsted training and can use her acquired skills to give confidence to teachers for the school's next Ofsted visit.
- 5.38 *It was questioned as to how music was progressing.* Mrs Bennett advised that the school now has a subject lead for music. The school is using Charanga as a scheme which shows progression. It has been decided that music will not be changed, although it is recognised as the school's weakest subject. Mrs Bennett advised that she is on the curriculum group for Hamwic and will be looking at music in September.
- 5.39 Mrs Bennett explained that music can be challenging in some schools. Some schools in Hamwic have a music specialist and can share practice. In addition to Charanga, the school is looking at peripatetic teachers to run music tuition. The school has a Glee Club and will pay for a choir teacher to run a school choir. It is hoped that a group of children can go to a local nursing home and sing carols. The school currently does not have a school band. Mrs Bennett advised that she would like to offer depth and breadth to the school's music curriculum.
- 5.40 Mrs Bennett advised that she has looked at curriculum clubs, e.g. pastoral, sports and Lego. It has been decided to do an overview of trips for each year so that

parents can see what trips will happen in each year group and the link to subjects, together with an approximate cost. This enable Mrs Bennett to see if there is enrichment across all subjects. The school can also get groups in to support curriculum areas. Governors were advised that a parent donated £500 to the school as they did not want school trips to be pulled. Governors were assured that the school is trying to be inventive around enrichment.

- 5.41 School Admissions: *It was questioned whether the school was full in most year groups and whether there was a waiting list.* Mrs Bennett advised that the school currently has 211 children on roll, with five children in nursery and six due to start in January. The school admitted 30 children in Year R this year and currently has 31 in Year 6. There are lower numbers in Years 4 and 5. The school has a waiting list for Years 3 and 6, so has the potential to go over PAN.
- 5.42 *It was asked whether Years 4 and 5 were low birth rate years.* Mrs Bennett advised that Year 5 had lost four children to Broadstone Middle and Year 4 was low last year and has not lost any children this year. Governors were assured that the school does not off-roll pupils. Mrs Bennett advised that she is showing prospective parents around and a lot of interest has been shown for next September.
- 5.43 Exclusions: *It was questioned as to what had been put in place to support the five children mentioned in the Headteacher's Report to ensure they stay in class.* Mrs Bennett advised that all the exclusions are internal and that no suspensions had taken place.
- 5.44 *It was asked as to whether the internal exclusions involved five different children.* Mrs Bennett advised that the internal exclusions involved five different children. For two children, it was felt that they were internally excluded for one-off incidents and another is on an EHCP and is new to the school. This pupil is thought to have ASD so is being referred to a paediatrician.
- 5.45 *It was questioned whether Mrs Bennett thought these two children may be pushing boundaries.* Mrs Bennett advised that she thought they were not thinking about what they were doing.
- 5.46 Mrs Bennett advised that another internally excluded child has significant mental health issues and is currently working with a paediatrician. In this case, there was a physical assault so the class had to be removed. Governors were advised that the class teacher was very good at recognising the triggers for this child.
- 5.47 Mrs Bennett advised that another child is struggling for external reasons, but is hurting other children. Specialised provision has been put in place for this child. *It was asked whether the school had sought the support of Longspee* and Mrs Bennett confirmed that support had been given by Longspee and the school were aware that this child would come out with trauma from as early as when he was in nursery.
- 5.48 Playgroup: *A question was asked about the Playgroup using the Acorn Room and how this was working out. It was also asked whether any further thought had been given to bringing them under the Bearwood umbrella.* Mrs Bennett advised that at present the Playgroup did not want to come under the school. It was hoped that further thought would be given to this in due course.

- 5.49 Parental Survey: *It was noted that the parental survey seemed to have had a very low response from parents (only 40 families) and questioned whether this is lower than previous surveys.* Mrs Bennett explained that previous surveys were completed during Parents' Evening, so in future the school will revert to this way of working. Mrs Bennett advised that she will probably do a paper version of the survey in March.
- 5.50 *It was noted that 13% of parents disagreed that bullying was dealt with by the school and questioned whether this was of concern and if there were any known reasons for these responses.* Mrs Bennett advised that 13% represented five parents and whilst this was five more than the school would want, it was possibly due to parents not understanding what bullying is. It was explained that it can sometimes be difficult to explain to parents that when their child is hurt by another child, it is not always regarded as bullying as there is no deliberate targeting of that child. Governors were assured that the school continues to work with parents on bullying.
- 5.51 Attendance: *It was questioned whether there had been any noticeable improvement in attendance that can be attributed to the measures put in place by the new attendance officer.* Mrs Bennett advised that the school is now having a drive on attendance and there is greater visibility and sharper practice as to who is attending school. The next stage is for the data to be analysed and for pupils to be tracked and actions to be taken to improve. Mrs Harris commented that the school feels sharper and more engaged and proactive around attendance.
- 5.52 School Budget: *It was questioned as to how the school anticipated using the additional funds that have been allocated to schools and asked whether it is likely to be used on energy costs.* Governors were advised that this additional funding will likely take the school budget back to where it was at the start of the year. It was explained that the school is tied in for gas and electricity so is holding fire at present. It was felt that the school was in a safer place now it had some reserve funds for unforeseen issues, e.g. staff absence. Governors were advised that previously the school was forecast to go into deficit in Year 2 of the budget plan.
- 5.53 Subject Leadership: *It was questioned whether the ECT is happy to lead on Geography.* Mrs Bennett advised that the ECT is a Geography specialist with a degree so is thriving off this. Additionally, Hamwic have a curriculum group focusing on Geography and he is given time to attend. Mrs Bennett advised that she works with him during his subject leadership time so that he is not at risk of going off at a tangent.
- 5.54 *It was asked whether Mrs Bennett was regularly checking that leading Geography was not creating too much pressure. It was noted that the ECT has some extra time to complete his work and questioned whether this was sufficient and if he has enough time to build a relationship with his class.* Mrs Bennett advised that the ECT is not doing the planning of Geography and is working at the Implementation stage.
- 5.55 Hamwic Audit: *It was noted that the Hamwic Audit was very positive and questioned as to which recommendations the school had chosen to focus on.* Mrs



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| <p>Bennett advised that the school has chosen to focus on all the recommendations in the report.</p> <p>5.56 <u>KS2 Projections</u>: Mrs Bennett advised that the school is now using the Fischer Family Trust data which is projecting 91% for Writing against the school's projections of 75%. Mrs Bennett explained that she is working with a group of boys working on the Football World Cup for three weeks, thus utilising their interests. In Year 6, the school is making sure that all the children have got all aspects of working towards and are now working on ARE.</p> <p>5.57 Governors were advised that monitoring of the curriculum is done by Mrs Bennett, Mrs Guarguaglini and Mr Hassanali when covering classes. This also allows SLT to see the links in the curriculum and the children's prior learning.</p> <p>5.58 <u>Safeguarding Case Study</u>: Mrs Bennett drew attention to three case studies which were brought to the meeting so that Governors can see what staff look at and give Governors an opportunity to see the approach that the school would take in each scenario.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                              |
| <p><b>6. Governors' Report</b></p> <p>6.1 Mrs Harris reported that she had been involved in the Headteacher's appraisal.</p> <p>6.2 Mrs Harris reported that she and Mrs Bridger had undertaken the teachers' pay reviews.</p> <p>6.3 <u>Accountability Schedule</u>: Mrs Harris advised that she had reviewed the schedule this afternoon.</p> <p>6.4 Mrs Best advised that she had undertaken the tasks relating to safeguarding and attendance and will be using the Headteacher's Report to Governors for the information required to monitor exclusions. Mrs Best advised that she needs to meet regarding Pupil Premium. <b>Action: Mrs Best.</b> Mrs Best expected that all tasks in the Accountability Schedule for this term would be completed by Christmas.</p> <p>6.5 Mrs Bridger advised that she had contacted Mrs Ramsay regarding Collective Worship. Mrs Bennett advised that she would chase Mrs Ramsay. <b>Action: Mrs Bennett.</b></p> <p>6.6 Mr Hart advised that he had met with Miss Mansbridge to discuss science. Mr Hart had also meet with Mrs Lyster last week. Mr Hart advised that he would write a note of visit in respect of SEND. <b>Action: Mr Hart.</b></p> <p>6.7 Governors were advised that a health and safety audit would be done on Monday and will bring the report to the next meeting. <b>Action: Mrs Bennett.</b></p> <p>6.8 Mrs Bennett advised that the Risk Register had just come through and she was working on that now. It was agreed that Mr Leddin would send the document to Mrs Harris to review. <b>Action: Mrs Harris.</b></p> <p>6.9 It was agreed that Mr Leddin will be requested to write a budget monitoring report and Mrs Harris will used this to write a note of visit. <b>Action: Mrs Bennett and Mrs Harris.</b></p> | <p style="text-align: right;">Mrs Best</p> <p style="text-align: right;">Mrs Bennett</p> <p style="text-align: right;">Mr Hart</p> <p style="text-align: right;">Mrs Bennett</p> <p style="text-align: right;">Mrs Harris</p> <p style="text-align: right;">Mrs Bennett &amp; Mrs Harris</p> |

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| <p>6.10 Mrs Harris requested that Governors bring a copy of their Note of Visit (either paper or electronic) so they can talk to it, enabling all to learn from each other. Mrs Harris requested Governors pick out two or three main points and feedback to all. <b>Action: All Governors.</b></p> | <p><b>All Governors</b></p>                |
| <p>6.11 Mrs Harris agreed to resend the Accountability Schedule to Mr Hart. <b>Action: Mrs Harris.</b></p>                                                                                                                                                                                          | <p><b>Mrs Harris</b></p>                   |
| <p>6.12 Mrs Harris confirmed that all staff appraisals had been completed.</p>                                                                                                                                                                                                                      |                                            |
| <p>6.13 Mrs Bennett confirmed that the tables checking exercise had been completed.</p>                                                                                                                                                                                                             |                                            |
| <p>6.14 Mrs Best confirmed that she would check on safeguarding. <b>Action: Mrs Best.</b></p>                                                                                                                                                                                                       | <p><b>Mrs Best</b></p>                     |
| <p>6.15 Mrs Bennett advised that the Equality and Accessibility Plan is on the website and is reviewed annually. Mrs Harris agreed to check the policy was on the school website and Mrs Bennett would check the curriculum aspects. <b>Action: Mrs Harris and Mrs Bennett.</b></p>                 | <p><b>Mrs Harris &amp; Mrs Bennett</b></p> |
| <p>6.16 Mrs Harris suggested that the actions in the Spring 1 term on the Schedule of Accountability should be undertaken as soon as Governors return after Christmas and Spring 2 would be done shortly afterwards.</p>                                                                            |                                            |
| <p><b>7. Policies</b></p>                                                                                                                                                                                                                                                                           |                                            |
| <p>7.1 <u>Admissions Policy:</u> Governors unanimously agreed to determine the Admissions Policy for 2024-25.</p>                                                                                                                                                                                   |                                            |
| <p>7.2 <u>Behaviour Policy:</u> Governors unanimously agreed to ratify the Behaviour Policy.</p>                                                                                                                                                                                                    |                                            |
| <p><b>8. Any Other Business</b></p>                                                                                                                                                                                                                                                                 |                                            |
| <p>8.1 There were no items of Any Other Business.</p>                                                                                                                                                                                                                                               |                                            |
| <p><b>9. Date of Next Meeting</b></p>                                                                                                                                                                                                                                                               |                                            |
| <p>9.1 Governors were advised that the next meeting would be held on 2<sup>nd</sup> February 2023 at 6:30 p.m.</p>                                                                                                                                                                                  |                                            |
| <p>Meeting closed 20:10 p.m.</p>                                                                                                                                                                                                                                                                    |                                            |

**END OF MINUTES**

### Action List

| Minute No.  | Action                                                                                                                | Governor                  | Date             |
|-------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------|------------------|
| Minute 4.13 | To meet with Mrs Goodfellow to discuss Pupil Premium.                                                                 | Mrs Best                  | Jan 23           |
| Minute 4.15 | To amend a recent note of visit to show that he had reviewed the SEND Action Plan.                                    | Mr Hart                   | Jan 23           |
| Minute 4.18 | To review RE before Christmas with Mrs Ramsay.                                                                        | Mrs Bridger               | Dec 22           |
| Minute 5.9  | To check how many Pupil Premium children are using Boom Reader.                                                       | Mrs Guarguaglini          | Jan 23           |
| Minute 6.4  | To meet to discuss Pupil Premium.                                                                                     | Mrs Best                  | Dec 22           |
| Minute 6.4  | To contact Mrs Ramsay regarding provision of a report on Collective Worship.                                          | Mrs Bennett               | Jan 23           |
| Minute 6.4  | To write a note of visit in respect of SEND.                                                                          | Mr Hart                   | Jan 23           |
| Minute 6.7  | To bring the Health and Safety Audit report to the next meeting.                                                      | Mrs Bennett               | Jan 23           |
| Minute 6.8  | To review the Risk Register.                                                                                          | Mrs Harris                | Jan 23           |
| Minute 6.9  | To request Mr Leddin to write a budget monitoring report.<br>To write a note of visit for a budget monitoring report. | Mrs Bennett<br>Mrs Harris | Jan 23<br>Jan 23 |
| Minute 6.10 | To feedback on visits, picking out two or three main points from their Notes of Visit.                                | All Governors             | Feb 23           |
| Minute 6.11 | To resend the Accountability Schedule to Mr Hart.                                                                     | Mrs Harris                | Dec 22           |
| Minute 6.14 | To check on safeguarding.                                                                                             | Mrs Best                  | Dec 22           |
| Minute 6.15 | To check the Equality and Accessibility Plan on the school website.<br>To check on the curriculum aspects.            | Mrs Harris<br>Mrs Bennett | Dec 22<br>Jan 23 |