

Bearwood Primary & Nursery School

Minutes of Local Governing Board Meeting
Held on Thursday, 15th September 2022 at 6:30 p.m.

Present:

Mrs Ann Harris (Chair)

Mr Simon Hart

Mrs Laura Bennett (Headteacher)

Mrs Helen Johnson

Mrs Nicola Best

Miss Shania Mansbridge

Mrs Rebecca Bridger

In Attendance:

Mrs Patricia Rushton (Clerk)

<p>1. Welcome and Apologies</p> <p>1.1 Mrs Harris welcomed Governors to the meeting.</p> <p>1.2 It was noted that all Governors were in attendance and the meeting was quorate.</p>	
<p>2. Declarations of Interest and Register of Business Interests</p> <p>2.1 No declarations of interest were made for this meeting.</p> <p>2.2 Governors were reminded to update their Register of Business Interests and to confirm they had read KCSIE on Governor Hub. Action: Governors to update Governor Hub.</p>	<p>All Governors to update Governor Hub</p>
<p>3. Election of Chair and Vice-Chair</p> <p>3.1 Governors unanimously agreed to elect Mrs Harris as Chair of the Governing Board for a further year. Proposed by Mrs Bennett and seconded by Mrs Best.</p> <p>3.2 Governors unanimously agreed to elect Mrs Best as Vice-Chair of the Governing Board for a further year. Proposed by Mrs Harris and seconded by Mrs Bennett.</p>	
<p>4. Minutes of the Last Meeting</p> <p>4.1 It was agreed that the minutes of the meeting held on the 14th July 2022 were an accurate record of that meeting.</p>	
<p>5. Matters Arising</p> <p>5.1 <u>Review of KS2 data (Minute 5.14):</u> Mrs Bennett advised that this data forms part of the Headteacher's Report.</p> <p>5.2 <u>Advert for Chair of Governors (Minute 6.1):</u> Mrs Harris advised that she had drafted an advert which was shared with Governors. Governors agreed an advert which will go on Inspiring Governance and the Hamwic website. Actions: Mrs Bennett, Mrs Harris and Mrs Rushton.</p>	<p>Mrs Bennett Mrs Harris Mrs Rushton</p>

<p>5.3 <u>Schedule of Accountability (Minute 6.3)</u>: Mrs Harris advised that she had revised the schedule for the autumn term and will look at the SIP to see if there are different points of action. This will be discussed later in the meeting.</p> <p>5.4 <u>Meeting Dates (Minute 8.2)</u>: It was confirmed that the meeting dates for this year had been sent to Governors. The dates are also on Governor Hub. The dates will be resent. Action: Mrs Rushton.</p>	<p>Mrs Rushton</p>
<p>6. Headteacher’s Report</p> <p>6.1 <i>It was noted that nursery numbers were very low at four children. It was questioned whether more children were due to join later in the year and, if not, how the school would advertise its nursery provision.</i> Mrs Bennett advised that pupil numbers were expected to be up to 12 children from January 2023. It was explained that Mrs Bennett and Mr Leddin were proposing to formally meet with the Pre-School and once they become part of the school this will change the number of children attending.</p> <p>6.2 <i>It was further questioned as to the age the children can start.</i> Mrs Bennett advised that the children can start at the Pre-School at the age of 2. Mrs Bennett explained that when the Pre-School were approached informally about becoming part of the school they had been concerned that all staff needed to qualify as teachers, but this is not the case. The formal approach will ensure such confusions do not arise.</p> <p>6.3 <i>It was questioned whether there would still be a nursery and a pre-school.</i> Mrs Bennett advised that the pre-school would come under the nursery. The revised provision will not lose the staff or the age range of children it caters for.</p> <p>6.4 <i>It was asked whether the children will be in the same rooms.</i> Mrs Bennett advised that there will be a 2 to 3 room and a 3 to 4 room and consideration will need to be given to sleeping arrangements. Governors were advised that since the Pre-School moved into the building, some differences in practice have been noticed and staff would be looking to share best practice and use across the whole nursery. Staff training will be considered.</p> <p>6.5 Mrs Bennett advised that the school is working with the new Vicar and Mrs Ramsay has taken leaflets to the church for distribution. Mrs Bennett advised that the nursery has a PAN of 22 children so is working hard to build numbers up.</p> <p>6.6 <i>It was asked when the change is likely to take place.</i> Mrs Bennett advised that the change will happen fairly quickly. The nursery has three children coming from Canford Paddock. It has been noted that numbers are down locally with both Christ the King and Elm being short on numbers, whereas Bearwood is full.</p> <p>6.7 <i>It was noted that five children left the school in Year 4 in July and asked why this was.</i> Mrs Bennett advised that the school usually has one or two children who go to Middle School. This year, five children left, of which two have siblings who have already moved to Middle School. Some children moved because of friendship groups. Governors were advised that Miss Mansbridge now has 25 children in her Year 5 class.</p> <p>6.8 <i>It was further questioned whether the school lost a sum of money per child when classes are not full.</i> Mrs Bennett advised that the school receives £6,970 per child.</p>	

In KS2 the school can have classes of greater than 30 children so can take additional children to offset losses in other classes. The school takes all factors into consideration before going over PAN in a year group.

- 6.9 *A Governor noted that the school received 99 applications with 22 children on the waiting list. Given that the school has many new houses being built in close proximity to the school, it was questioned when Hamwic and the Local Authority would look to extend Bearwood to two-form entry.* Mrs Bennett advised that this is not likely to be considered as there are other local schools with spaces. Governors were advised that one parent has requested to have her child back-yearred into nursery to try and gain a place next year.
- 6.10 *It was noted that attendance in Year 4 is down to 80% and questioned what the reasons were behind these absences and the support being put in place for the children.* Mrs Bennett advised that attendance is always hard at this time of the year as 80% is only around three children having not attended school. It was explained that Mr Hassanali is now the school's attendance lead and he meets with office staff and is having a constant dialogue with them. The Attendance Policy is being re-written and an action plan, shared with Governors in July, is in place. The school has already undertaken two welfare checks and has received three holiday requests. Mrs Bennett advised that the Local Authority is prosecuting where parents do not pay the fines so it is important that policy and procedure is closely followed.
- 6.11 *It was considered that the attendance of Pupil Premium children was low at 85% and questioned how families were being supported and whether anything had been put in place. It was further asked where these are known Pupil Premium children or different children.* Mrs Bennett advised that at this time of the year 85% is only a couple of children. The new Pupil Premium Lead is monitoring carefully and at every briefing session staff talk about attendance and Mr Hassanali is meeting with parents where attendance is falling below the school's expectations.
- 6.12 *A Governor questioned whether the SSCT will be used to reinforce the teaching from last year following the incident with a Year 5 pupil outside of school.* Mrs Bennett advised that staff are keeping a close eye on the dynamics. Teaching will be undertaken through the use of Jigsaw. Staff have now completed Trauma Informed School's training so staff are much more aware of identifying those children that are not happy at school or those where there may be more going on at home.
- 6.13 *It was noted that the record of incidents on Bromcom for the summer dropped to 19 pupils and 36 incidents from the spring record of 24 pupils and 76 incidents. It was questioned as to what had changed and whether it was a result of interventions. It was further asked if this was a true reflection of incidents and whether Mrs Bennett was confident that staff are reporting all incidents.* Mrs Bennett advised that staff are very good at recording on My Concern and Bromcom. It was explained that it was possible that some children had been suspended during the spring term and this had generated an incident. Governors were advised that the school usually expects the number of incidents to increase

during the summer term but this did not happen. Mrs Bennett advised that when reviewing the spring term incidents, many of them were due to one child.

- 6.14 *Looking at the data on EYFS, it was evident that outcomes showed a low starting ability in language and fine motor skills in Reception and children were copying language from You Tube. It was questioned whether parents will be informed as to the suitability of You Tube and other apps that are potentially inappropriate for young children.* Governors were advised that the school has a Navigator from BCP working with staff one day per week. A look is being taken at providing workshops on parenting and the appropriateness of device usage. Data and research are being gathered. Reminders are also sent to parents about online safety and the different apps available. Information will go out to parents on e-safety.
- 6.15 *It was questioned whether the low ability of some EYFS children was due to Covid or another reason.* Mrs Bennett advised that it is probably due to Covid. Governors were advised that Mrs Bennett had undertaken the Year R baseline and had discussed this with Mrs Ramsay. It has been noted from the baseline that many children were using an inappropriate pencil grip, although their imaginations were good and their routines were good. The children can count from 1 to 5. Mrs Bennett assured Governors that staff are already filling gaps in learning. An extra adult is in place to put in interventions, especially in language and communication. Mrs Bennett advised that if the children do not get GLD in communication and language then this impacts on their ability in other areas.
- 6.16 *It was questioned how many children now had EHCPs.* Mrs Bennett advised that the school now has two children, one in Year 5 and another in Year 3. The school had 5 children with EHCPs, with two having moved on to secondary school and another transferring to specialist provision.
- 6.17 *It was questioned how this impacted on the rest of the class and whether the TA is being used as a 1:1.* Mrs Bennett advised that the children's EHCPs do not state they should have a 1:1 TA. With these children, the class TA is used as a touchbase for the children and this is about the provision in the classroom.
- 6.18 *It was questioned whether having two TAs in a class took support away from others.* Mrs Bennett advised that she was happy with the spread. Year 4 has an HLTA and the Year 3 / 4 base has two TAs. These are base TAs rather than class TAs. Mrs Bennett explained that the Year 3 class seems to struggle with transition from KS1 each year, although the current Year 4 class are wonderful and have settled really well. Mrs Bennett advised that she is getting the expectations of new teachers in place and currently in Year 3 the children are not taking responsibility for their learning.
- 6.19 *It was asked whether this was something to look at in the summer term with the Year 2 children to get them ready for Year 3.* Mrs Bennett advised that this year the Year 2 TA went up to Year 3 with the children. It was felt that there was possibly an issue with the formality of the learning in Year 3. Governors were assured that lots of work was done on transition last year and the children had three or four extra sessions in the summer term. Work will be done on the Year 2 to Year 3 transition later this year.

- 6.20 *It was asked how this compared to other schools.* Mrs Bennett explained that other schools also experience difficulties in the Year 2 to Year 3 transition and it was thought that this was due to the pace of lessons and the formality of learning, with the children being treated as KS2 rather than KS1 and the teachers having increased expectations.
- 6.21 *Looking at the safeguarding audit undertaken by the Local Authority, it was questioned whether the LA came back to check that the tasks had been completed.* Mrs Bennett advised that no checks are undertaken by the LA once the audit has been undertaken.
- 6.22 *Another Governor noted that the audit identified training needs focusing on self-harm, substance abuse, prevent and the parents' ability to access services. It was asked whether dates had been set for this training.* Mrs Bennett assured Governors that all staff had undertaken prevent training and training on self-harm and substance abuse will be done later in the year.
- 6.23 Mrs Bennett advised that last year the LA had expressed concerns that the school had two safeguarding policies, one from Hamwic and their own policy. Mrs Bennett advised that in response she had combined the two policies.
- 6.24 *It was noted that behavioural incidents in the playground are an ongoing focus. It was questioned whether students' opinions are sought as a way of finding solutions to improve this, e.g. through Student Council.* Mrs Bennett advised that part of Mr Hassanali's role is to lead on School Council. Children will be involved in how the playground is zoned and the way in which adults interact. Governors were advised that the school is using the Trauma Informed Approach. An MSA is opening up The Orchard and looking at how this can be used. It was expected that if this is done correctly then the MSA will really get to know the children and incidents will start to reduce. Mrs Bennett advised that she will be talking to staff about the loss of Your Time as those children losing time are those that need the most support and the school needs adults to engage with these more vulnerable children. It was felt that the mornings are good as activities are set up on the field and teachers come out for five/ten minutes before the bell rings so they can engage with the children and undertake pastoral work with them.
- 6.25 *It was questioned whether the children were more ready to come into class.* Mrs Bennett advised that the teachers do not have to come out and this initiative is driven by Pupil Premium funding. A Governor considered this initiative to have been a real success, explaining that a child in her class had previously not wanted to come to school but is now happy to come in. Mrs Bennett advised that the school is learning from what is working and putting this into playtimes and lunchtimes. Governors were assured that the children are very involved.
- 6.26 Mrs Bennett advised that new guidance has been released in respect of behaviour and most Hamwic schools are reviewing their behaviour policies in light of this. Bearwood is looking at consequences and will be revising how this works so as to adopt a more Trauma Informed Approach.
- 6.27 *It was noted that the loss of Your Time indicates when parents have been spoken to about this and it was questioned as to why some parents are not spoken to. It was further asked whether parental support was good and if there is an*

<p><i>improvement in incidents when this happens.</i> Mrs Bennett advised that the school looks at what makes a difference and that conversations are needed with children to help them reflect. It was felt that only a few children need this support and this should be addressed through a Trauma Informed Approach.</p>	
<p>6.28 <i>Following a look at the Safeguarding and Child Protection Policy draft, it was questioned whether non-gender specific language should be used in section 4.2b.</i> Mrs Bennett advised that she would take this question back to Hamwic. Action: Mrs Bennett.</p>	Mrs Bennett
<p>6.29 <i>It was noted that the acronym CLA was being used and that this had changed from LAC. It was questioned whether this was in accordance with all other educational and government legislation, or if there a subtle difference in the meaning.</i> Mrs Bennett advised that she thought this terminology was interchangeable but would check this. Action: Mrs Bennett.</p>	Mrs Bennett
<p>6.30 <i>Surprise was expressed that for EAL children the writing results are better than reading and an explanation for this was requested.</i> Mrs Bennett advised that this was in Year 6 and was in respect of progress rather than attainment. Governors were advised that progress was 75% for reading and 40% for writing. It was further explained that as this related to only a few children then it had a big impact on the percentages.</p>	
<p>6.31 <i>It was questioned as to how the girls' scores exceed the boys' scores in reading, writing and maths, but not in reading, writing and maths combined.</i> Mrs Bennett advised that it was different boys and different girls that got the reading but not the writing. Governors were advised that two appeals were done, but whilst they got 109 for greater depth reading they did not get the combined.</p>	
<p>6.32 Mrs Bennett advised that she had received the outcomes of the tables checking exercise from the DfE. A score of zero means average progress. The school scored -0.9 for maths. Mrs Bennett agreed to look at data and show the trend over the last few years. Action: Mrs Bennett. Scores for reading are -2.4 and +1.1 for writing. Mrs Bennett advised that she was disappointed in the reading progress.</p>	Mrs Bennett
<p>6.33 <i>It was questioned whether reading was in the SIP last year.</i> Mrs Bennett advised that reading was based on teacher assessment last year and the school had 50% greater depth. Results were average in 2019. Governors were advised that the school is strong for attainment but not for progress.</p>	
<p>6.34 Mrs Bennett advised that she had looked at the data with the Maths Lead and discussed the children that need to maintain their progress in order to get a score of zero this year.</p>	
<p>6.35 <i>Surprise was expressed that Wednesday comes out as the day with the most behaviour incidents whereas previously it had been a Friday. It was questioned whether any subjects had been moved around to account for this.</i> Mrs Bennett advised that she could not think of a reason for the change as there have been no curriculum or staffing changes. Governors were advised that it was hoped a reduction in incidents would be seen after the changes had been made to the playground.</p>	
<p>6.36 <i>It was considered that the breakdown in Prime and Core areas of the EYFS curriculum was interesting. It was questioned how Mrs Bennett accounted for the</i></p>	

difference in fine motor, reading and writing where girls exceeded boys, compared to number where boys exceeded girls. It was further asked whether this was about expectations or is there a genuine gender difference. Mrs Bennett advised that it was a genuine gender difference. It was explained that the school has two girls with EAL and one girl with poor attendance. The baseline shows a similar picture for girls. Mrs Bennett assured Governors that it was not due to expectations.

- 6.37 Congratulations were expressed to Mrs Bennett and all the staff on the Hamwic audit which recognised that the school ‘never stands still’ and is very complimentary about the hard work and relentless focus on standards. Mrs Bennett was requested to pass this on to all staff. Mrs Bennett advised that the initial audit was undertaken by Chris Bulmer, who walked around the school and discussed the plan with Mrs Bennett.
- 6.38 *It was noted that the note of visit from the Maths Hub mentions ‘rekenreks’.* It was questioned what this was. Mrs Bennett advised that this is the old-style abacus, which are being used by EYFS and KS1 to support their learning of number sense.
- 6.39 *It was noted that one of Mrs Bennett’s SIP targets identifies the bottom 20% of each class as a focus. It was questioned whether the group is filtered on the basis of who will benefit most or is it the ‘pure’ bottom 20%.* Mrs Bennett advised that it applied to those children that meet the needs or the criteria, explaining that sometimes 20% can be children that have fallen behind and could possibly include those that were previously greater depth or whom are cuspy. Mrs Bennett advised that not all children make expected progress which is why the school is below zero.
- 6.40 *Referring to the fire drill, it was questioned as to how many the school had each academic year and how many staff know when it is going to take place. It was further asked if the school had any children that could be uncooperative in a real fire, e.g. not getting out of the school quick enough.* Mrs Bennett advised that the school has three fire drills a year, with one taking place next week. It was explained that the younger children are told about the fire drills and staff identify those children that need to know. In the final term, only those children that staff know may struggle are told beforehand.
- 6.41 *It was asked whether the school had any PEEPs* and Mrs Bennett advised that PEEPs are only written for those children that have broken limbs.
- 6.42 *It was noted from the report that staff training and development takes place. It was asked whether administration staff receive training alongside teaching staff as well as other development specific to their roles.* Mrs Bennett advised that Mr Leddin meets with the office staff weekly to receive training on Bromcom, FFT and GDPR. Mrs Bennett explained that there was a GDPR breach last term and so to address this risk, staff go into Mr Leddin’s office to work if they are doing something that could be a GDPR risk.
- 6.43 *It was questioned whether the school knows the impact on other children that may witness a behavioural incident and whether teachers talk to the children and try to explain what is going on.* Mrs Bennett advised that it depends on the severity of the incident. The school follows the CAMHS structure when discussing incidents with children, especially if they have had to be removed from class. Mrs Bennett

<p>explained that most incidents are not that severe and it is rare for children to be removed from the classroom due to the behaviour of others.</p> <p>6.44 <i>It was questioned as to the motivation behind the new app for recording reading at home, was it cheaper than all the books bought to send home or to encourage children to read more.</i> Mrs Bennett advised that the school does not want children not to want to read books and that often reading records are not being filled in. This new app enables Mrs Guarguaglini to monitor reading. Governors were advised that other Hamwic schools use this app and parents are more likely to fill it in.</p> <p>6.45 <i>It was questioned whether parents received feedback.</i> Mrs Bennett advised that parents have been told that teachers may not always feedback on the system but are reassured that children are heard read at school. Action: To look at Boom Reader at the next meeting.</p> <p>6.46 <i>It was questioned whether Hamwic had given any support for increasing energy bill costs and whether guidance had been given on helping to keep costs down.</i> Mrs Bennett advised that the school was in a plan for energy until September 2023 for electricity and September 2024 for gas. Governors were advised that the school had budgeted for energy costs to double at the point of renewal.</p> <p>6.47 Mrs Bennett advised that the school had spent money on the foyer and guttering which cost £20,000. Also, playground markings had been completed, CCTV installed (paid for by Hamwic) and new Smartboards installed in KS2. Mrs Bennett advised that whilst CCTV had been installed it has not stopped older children coming on to the school site out of school hours and damage has been caused to the roundhouse and some EYFS equipment.</p> <p>6.48 <i>It was felt that the report on funding was optimistic and questioned what had helped with the funding.</i> Mrs Bennett advised that income had been generated by Mrs Wall and herself being out of school. The school will also receive funds when Mrs Bennett is out of school doing Ofsted inspections.</p> <p>6.49 <i>It was questioned as to how many days Mrs Bennett was likely to be out of school.</i> Mrs Bennett advised that inspectors have to do a minimum of six inspections per year giving 12 days out of school. Mrs Bennett has offered to do six inspections this year and this will act as CPD for the school. <i>It was further asked whether this funding had been included in the budget for this year</i> and Mrs Bennett confirmed that it was not included as yet.</p>	<p>Mrs Bennett</p>
<p>7. Safeguarding Presentation to Governors KCSIE 2022</p> <p>7.1 Mrs Bennett advised that the safeguarding presentation has been uploaded to Governor Hub for Governors to view. This presentation includes updated information on peer-on-peer abuse, which is now referred to as child-on-child abuse, online searches, the requirement for all Governors to receive training on safeguarding and low-level concerns.</p> <p>7.2 Governors were reminded of the requirement to read at least part 1 of KCSIE. With regard to training, it was expected that either Hamwic or the LA would run training for Governors.</p>	

7.3	It was agreed that Governors would look at case studies and relate this to what is done at Bearwood. Action: Agenda next meeting.	Mrs Rushton
8. Governance		
8.1	Mrs Harris advised that she had printed off the schedule from last year to use. This was drawn from the recommendations made by Hamwic as to what Local Governors should do. Governors were advised that the bold items were those picked from the SIP to monitor, of which some of these are still applicable. There were eight items on the plan.	
8.2	The first of this is the KCSIE Policy and Procedures and this still needs to be undertaken.	
8.3	Early reading remains a focus and it was agreed that Mrs Harris would come in and work alongside Mrs Guarguaglini. Action: Mrs Harris.	Mrs Harris
8.4	Mrs Johnson advised that she had previously focused on Geography and had undertaken a learning walk looking for evidence of Geography and viewed a sample of books. Mrs Bennett advised that she was the History Lead and suggested that History could be the focus this year. Mrs Bennett suggested that Mrs Johnson could look at the rationale and how the concepts flow through and how the subject is assessed. Action: Mrs Johnson. Mrs Bennett explained that previously Governors would have looked at sticky knowledge and progression and the focus should now shift with Governors focusing on how the subject is executed.	Mrs Johnson
8.5	Mr Hart advised that he would be meeting with Miss Mansbridge looking at Science. Action: Mr Hart.	Mr Hart
8.6	It was agreed that Mrs Bridger would look at EHCPs and how children's needs are being met. Mrs Bennett advised that she would meet with Mrs Bridger later this term. Action: Mrs Bridger.	Mrs Bridger
8.7	Mrs Best advised that she would focus on the Pupil Premium strategy. Mrs Best suggested that the Autumn 2 focus should be amended to look at the progress of Pupil Premium children. Mrs Best will talk to Mrs Goodfellow and look at the intervention sheets and books. Action: Mrs Best. It was agreed that throughout the year Mrs Best will check pupil progress, the regularity of interventions and the impact of the new Pupil Premium Lead. Mrs Bennett reminded governors that of the five Pupil Premium children last year only one got GLD.	Mrs Best
8.8	Mrs Best advised that she would also review attendance, looking at those children with attendance issues to see if this has improved. Mrs Best will meet with Mr Hassanali to see what initiatives he has put in place. Action: Mrs Best.	Mrs Best
8.9	Mr Hart was requested to review the SEND Action Plan. Mr Hart advised that he had met with Miss Prince. Action: Mr Hart.	Mr Hart
8.10	Mrs Bennett suggested that the Trauma Informed Schools' initiative should be included in the plan and this initiative is expected to come through in the school's revised Behaviour Policy which will be rolled out in autumn 2. It is expected that Governors will start to see impact during the spring term. Mrs Bennett advised that Mr Hassanali is doing a two-day leadership course and Mrs Bennett and Mrs	

<p>Guarguaglini have already done training. Miss Prince has done the 10-day training course. Mrs Bennett advised that all staff will receive training in how they should approach and talk to children.</p>	
<p>8.11 Mrs Harris advised that the plan for the autumn term would be amended and then circulated to Governors. Action: Mrs Harris.</p>	<p>Mrs Harris</p>
<p>8.12 Mr Hart advised that due to work commitments he was not able to come in to hear children read but he would be able to do a book look and would also be able to support the review of the SEND Policy and the Code of Practice. It was suggested that Mr Hart could come in to look at the provision for SEND across the curriculum, e.g. how does challenge look for SEND children. It was suggested that he could also look at the NASEN handbook and how SEND children can be supported in different subjects. Mr Hart advised that he would contact Miss Prince to arrange a visit. Action: Mr Hart.</p>	<p>Mr Hart</p>
<p>8.13 Mrs Bridger advised that she would continue to look at RE as the scheme had changed. Mrs Bridger will pick up on the action points from her last visit. Action: Mrs Bridger.</p>	<p>Mrs Bridger</p>
<p>8.14 Mrs Harris reminded Governors that when looking at a subject, to review where it was at the last visit and where it is now.</p>	
<p>9. Issues Arising Chair of Governors/Headteacher Meetings/Discussions</p>	
<p>9.1 Mrs Harris advised that she and Mrs Bennett had not met recently, but were in regular contact.</p>	
<p>10. Accountability Schedule</p>	
<p>10.1 Mrs Best advised that she had checked the Sports Premium action plan and this is now on the school website.</p>	
<p>10.2 Mrs Johnson advised that she had met the French Lead. Mrs Guarguaglini talked about her new scheme and the plans for each year group and the progression. Mrs Guarguaglini showed evidence for her subject and the training needed for teachers to ensure differentiation.</p>	
<p>10.3 Mr hart advised that he had met with Miss Prince and checked that she was fully on board with SENCO practice. It was considered that Miss Prince was very passionate and knowledgeable about SEND.</p>	
<p>11. Ratification of School Policies</p>	
<p>11.1 <u>Child Protection Policy 2022</u>: Governors were advised that the policy was currently in draft form. Governors unanimously agreed the draft Child Protection Policy 2022 and the policy will come back to Governors if significant amendments are made.</p>	
<p>11.2 <u>SEN and Equality Policy</u>: Governors unanimously agreed this policy.</p>	

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11.3 <u>Relationships Policy</u> : Governors were advised that this policy would form part of the Behaviour Policy. This will come to the next meeting. Action: Agenda next meeting.	Agenda next Meeting
12. Any Other Business 12.1 There were no other items of any other business.	
13. Date of Next Meeting 13.1 The next meeting is due to be held on Thursday, 24 th November 2022 at 6:30 p.m.	
Meeting closed 7:55 p.m.	

END OF MINUTES

Action List

Minute No.	Action	Governor	Date
Minute 2.2	To update the Register of Business Interests and to confirm that KCSIE has been read in Governor Hub	All Governors	Oct 22
Minute 5.2	To send the approved advert to Governors. To send the approved advert to Hamwic for inclusion on their website. To advertise the post on Inspiring Governance	Mrs Harris Mrs Bennett Mrs Rushton	Sept 22
Minute 5.4	To resend the meeting dates to Governors.	Mrs Rushton	Sept 22
Minute 6.28	To ask Hamwic about using non-gender specific language in the Safeguarding and Child Protection Policy.	Mrs Bennett	Oct 22
Minute 6.29	To check whether the acronyms CLA and LAC are interchangeable.	Mrs Bennett	Nov 22
Minute 6.32	To look at trends in data at the next meeting.	Mrs Bennett	Nov 22
Minute 6.45	To look at Boom Reader at the next meeting	Mrs Bennett	Nov 22
Minute 7.3	To include Safeguarding Case Studies on the agenda for the next meeting.	Mrs Rushton	Nov 22
Minute 8.3	To visit the school to hear a sample of children read alongside Mrs Guarguaglini.	Mrs Harris	Nov 22
Minute 8.4	To visit the school with a focus on History.	Mrs Johnson	Nov 22
Minute 8.5	To meet with Miss Mansbridge to look at Science.	Mr Hart	Nov 22
Minute 8.6	To meet with Mrs Bennett to discuss EHCPs.	Mrs Bridger	Nov 22
Minute 8.7	To discuss Pupil Premium with Mrs Goodfellow.	Mrs Best	Nov 22
Minute 8.8	To meet with Mr Hassanali to discuss attendance.	Mrs Best	Nov 22
Minute 8.9	To review the SEND Action Plan.	Mr Hart	Nov 22
Minute 8.11	To amend the plan for the autumn term and circulate to all Governors.	Mrs Harris	Oct 22
Minute 8.12	To review the SEND Policy and Code of Practice and the provision of SEND children across the curriculum.	Mr Hart	Nov 22
Minute 8.13	To review RE and follow up on actions from the last meeting.	Mrs Bridger	Nov 22
Minute 11.3	To include the Behaviour Policy on the agenda for the next meeting.	Mrs Rushton	Nov 22