

**Learning, Enjoying & Succeeding Together**

**The Local Governing Board of**

# **Bearwood Primary & Nursery School**

**Minutes of Local Governing Board Meeting**  
**Held at the School on Thursday, 5<sup>th</sup> May 2022 at 6:30 p.m.**

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**Present:**

Mrs Ann Harris (Chair)

Mr Simon Hart

Mrs Laura Bennett (Headteacher)

Mrs Helen Johnson

Mrs Nicola Best

**In Attendance:**

Mrs Patricia Rushton (Clerk)

<p><b>1. Welcome and Apologies</b></p> <p>1.1 Mrs Harris welcomed Governors to the meeting, especially Mrs Johnson and Mr Hart who have joined us today for their first in-person meeting.</p> <p>1.2 Apologies were received and accepted from Mrs Rebecca Bridger.</p>	
<p><b>2. Declarations of Interest</b></p> <p>2.1 No declarations of interest were made for this meeting.</p>	
<p><b>3. Minutes of the Last Meeting</b></p> <p>3.1 It was agreed that the minutes of the meeting held on the 3<sup>rd</sup> February 2022 were an accurate record. The minutes were signed by the Chair of Governors.</p> <p>3.2 It was confirmed that the confidential minutes were also an accurate record and were signed by the Chair of Governors.</p>	
<p><b>4. Matters Arising</b></p> <p>4.1 <u>Notes of Visit (Minute 4.2)</u>: Mrs Harris confirmed that she had sent a zip file of past Notes of Visit. Mrs Rushton confirmed these had been uploaded to Governor Hub. Mrs Harris agreed to send the zip file to Mrs Johnson. <b>Action: Mrs Harris.</b></p> <p>4.2 <u>Planning for Building Local Housing (Minute 6.4)</u>: Mrs Bennett confirmed that she had shared the relevant email as requested.</p> <p>4.3 <u>Governors' Programme of Activities (Minute 6.8)</u>: Mrs Harris confirmed that this document had been reviewed in light of the timeline for this term. The schedule for this term has been updated.</p> <p>4.4 <u>Risk Register (Minute 6.14)</u>: Mrs Harris confirmed that the Risk Register had been reviewed.</p> <p>4.5 <u>Schedule of Accountability (Minute 6.16)</u>: Mrs Harris confirmed that the Schedule of Accountability had been sent out to Governors and she had met with Mr Hart via Zoom.</p>	<p><b>Mrs Harris</b></p>

## 5. Headteacher's Report

- 5.1 Mrs Bennett's report was sent to Governors prior to the meeting and Governors were invited to raise questions.
- 5.2 *It was noted that the report states there is a large level of concerns around children's well-being. It was questioned as to what the school is doing to support this group of children and are staff able to provide enough support.* Mrs Bennett advised that the school is using a range of programmes including Stormbreak and Trauma Informed Schools. It was explained that the Trauma Informed Schools' programme is a 10-day accredited course which gives staff the training they need to support the mental wellbeing of the children. The pupil family and engagement worker has completed this course. SLT are completing a 2 day training programme in June and then this will be shared with all staff in September. Mrs Bennett explained that PSHE is being used to encourage discussion around mental health.
- 5.3 *It was further questioned whether specialist input was needed in terms of the children's emotional and mental health needs.* Mrs Bennett advised that the school has a programme to support some of our more vulnerable children by working on a 1:1 basis with them. Additionally, some of our children need a referral to specialist support. It was recognised that CAMHS has lengthy waiting lists so the school is doing what it can to support children and develop its long-term capacity in this area, for example, using the charity Dorset Minds.
- 5.4 *It was questioned how the number of concerns compare to this time last year.* Mrs Bennett advised that there have been 121 concerns across the year; this is a huge increase compared to the 11 concerns in spring last year and 33 in the autumn. Mrs Bennett advised that the staff have really unpicked these concerns and it was recognised that safeguarding also relates to the children's well-being and not just those that were previously considered to be MyConcern type reports. It was explained that the school is trying to get the bigger picture. A Governor commented that this will support the school should they need to look at past incidents in the future.
- 5.5 Mrs Bennett advised that she has recently had a discussion with the PSHE leader about the use of grown up language to describe children's body parts in SRE units for Year 1 children. Mrs Bennett explained that she was looking for the justification for using this language given that it is not introduced until Year 2 in the National Curriculum for Science. It was considered that the school was in a better position to educate children in this terminology. Governors were assured that the school was only introducing the vocabulary appropriately. It was recognised that some parents may not agree with this and have the right to withdraw their children. Governors were advised that the school has many new staff so is pushing on high expectations.
- 5.6 *It was questioned whether the school expected to have as many concerns raised in the Summer Term as it has had in the Spring Term.* Mrs Bennett advised that the number of concerns is usually higher in the Summer and Autumn terms, when compared to the Spring term, due to the holidays being due and the return of the children in September. It was recognised that due to Covid there are now more

children open to Social Care and Early Help. It was considered that in some families both parents and children are struggling.

5.7 *It was questioned whether the trend for families needing more support is likely to continue for the next two years, especially amongst those with younger children.*

Mrs Bennett advised that the school considers this likely to be the case. In conversations with Miss Prince, who has a background in Early Help, it has been noted that there are some parents who are struggling although their children who are successful in school. Mrs Bennett advised that this is a risk for the school being diverted from their core roles of education and putting the children first. It was considered that the role of the school in these circumstances is to signpost the parent to the appropriate support as the staff are not experts in this area of work.

5.8 *It was noted that the school now has four children under Social Care. It was questioned whether the school is given what it needs by Social Care to support these families.*

Mrs Bennett advised that support does not always meet the needs of families and some cases still need to be escalated through the LA and guidance sought from Hamwic. Other staff are having to take on additional work that would otherwise be completed by outside agencies. Governors were assured that these issues are recorded on MyConcern. Governors were advised that these issues are experienced across BCP and across departments in the Local Authority. Mrs Bennett explained that the school escalates cases when required, for example, when it is noted that a parent is in crisis. Mrs Bennett advised that the school is accountable for its actions and would never let the children down.

5.9 *Referring to the positive handling incidents, it was questioned whether these relate to the same child and whether policy is followed when recording and reporting positive handling incidents.*

Mrs Bennett advised that the incidents relate to the same child and that it is using the policy that is in place. Governors were advised that four staff are Securicare trained. Securicare is a de-escalation and positive handling programme. These techniques are used when a child is becoming increasingly violent. Mrs Bennett explained that prior to doing her training in Securicare, and in consultation with Hamwic, she would scoop the child up and remove him from the situation. Since undertaking her training, Mrs Bennett has sat with the child whilst he was calm and explained that he would be held if showing violent tendencies. The child had agreed that he would not want this to happen.

5.10 Mrs Bennett advised that this child requires a form of alternative provision. This provision has been agreed but he will remain in school until a place can be found for him. The child is, however, no longer in class as he had become fixated on another child and hurting them. The child's education is now focused on self-regulation and managing his behaviour. Mrs Bennett advised that a part-time timetable is not appropriate as mum is struggling at home. The child has 1:1 support but this needs consideration as working with him all the time on a 1:1 basis is very challenging for the staff involved.

5.11 Mrs Bennett advised that when a child is excluded the policy is being followed and the exclusions are reported to Hamwic. The Inclusion Officer at Hamwic becomes involved if the exclusions exceed a certain number of days. Currently, the school is looking at purchasing time at Nigel Bowes. Mrs Bennett explained that the pupil had been excluded for a couple of days due to an incident.

- 5.12 Mrs Bennett advised that the school's policy had recently changed under Hamwic's guidance after the Securicare training had been completed to take account of the children not relaxing when being restrained which could result in marks on the child.
- 5.13 *Mrs Best advised that her school uses two staff for positive handling.* Mrs Bennett advised that Bearwood staff have been shown how to positive handle using one person. These skills are practised to ensure that staff continue to retain the skills and knowledge gained during their Securicare training. Mrs Bennett advised that the school has ensured that the child knows the consequences of his behaviour. Distraction techniques are being used where possible. Governors were assured that exclusion is about respite and intervention, and as a consequence.
- 5.14 *It was asked whether the school was confident that all concerns were being recorded as an appropriate level of concern.* Mrs Bennett reported that all concerns were being reported appropriately.
- 5.15 *It was questioned whether all new staff had completed their induction and where this is recorded.* Mrs Bennett confirmed that the initial training was done by Mrs Tuley, with safeguarding training being done by Miss Prince or Mrs Bennett. Governors were assured that all training is recorded on Parago.
- 5.16 *It was questioned as to who had been appointed as the new Pupil Premium Leader.* Mrs Bennett advised that the new Pupil Premium Leader will be Hayley Goodfellow. In the interim, Mrs Bennett is acting as Pupil Premium Leader. Governors were advised that the school has staff with three/four years' experience who have leadership potential. Mrs Bennett and Mrs Goodfellow will be meeting next week to do a handover and to look at the review and its implementation.
- 5.17 *It was asked whether it was viable to have staff on the playground in the morning to welcome the children as staff may lose preparation time.* Mrs Bennett advised that staff are on the playground for five minutes from 8:45 each morning. Previously, the children would be allowed on the playground at 8:30 with their parents. The children are now able to play with each other first thing in the morning. Governors would be advised that the children are still doing the daily mile before school and are also using Stormbreak.
- 5.18 *Referring to Little Wandle, it was asked whether this new phonics program was making a difference. It was further questioned whether all staff are trained and confident in using it.* Mrs Bennett advised that all KS1 staff are trained and when staff change they are trained if needed. Mrs Bennett advised that she was impressed with the Little Wandle Scheme. Governors were advised that the school was looking forward to the Year 2 phonics test re-takes as there are six children who did not meet the standard last year and, of these, four will achieve it this year.
- 5.19 *It was asked what was done if a Pupil Premium child is not progressing and how long is given for progress to be seen.* Mrs Bennett advised that accountability meetings are held every six weeks and Pupil Premium children and any children not on track are discussed. It was explained that if a pupil is working towards and remains at working towards, then a look will be taken at what progress has been made. The Hamwic Standards Officer has advised the school that if the children come in at Working Towards then they should be meeting Age Related Expectations (ARE) on leaving, if they are ARE then they should leave working at Greater Depth.

- 5.20 *It was further questioned whether the intervention was changed if progress is not being made.* Mrs Bennett advised that the school undertakes baseline and exit assessments for all interventions, so as to ensure that progression can be seen. If an intervention does not work, then staff consult with the SENCO to identify any barriers to learning. Staff would then look at what else could be tried that might better suit the way the children learn. Governors were advised that the school only has a few interventions in place, but those used are very successful. The staff do lots of pre-teaching where this would be beneficial for children's learning. Governors were advised that recent TA training has been effective as this has focused on interventions and the place of the TA in the classroom.
- 5.21 *It was considered that the programme of interventions for Pupil Premium children was very comprehensive. It was questioned as to how challenging this was to ensure that it all happens, particularly given the level of staff absence.* Mrs Bennett advised that these programmes were a non-negotiable and is protected time. Group sizes are only four/five children, with the greatest impact being seen when children attend daily. The times of interventions have, therefore, been changed so that the children are always in school. When the interventions were done early in the morning, not all of the children would attend and some would arrive late.
- 5.22 *In Appendix C it was noted Hamwic commented that the school is trying to get back to a 'bespoke' offer as before Covid. The school were asked to talk about what this entailed.* Mrs Bennett advised that this related to the school's Curriculum Pledge and its ability to offer all the things that were being offered pre-Covid, e.g. clubs and the Children's University. This is also about really widening the curriculum and having lots of visits and visitors. Governors were assured that the school is now doing all the things that used to be done previously.
- 5.23 *It was questioned what the overall percentage attendance was for the spring term.* Mrs Bennett advised that attendance was 91.3%. Governors were advised that many families are going on holiday, but these are always unauthorised and fines are being issues in these circumstances. Unauthorised absence is now 1.03%.
- 5.24 *It was further asked how this compared.* Mrs Bennett advised that absence overall last year was 2.7%, with 0.4% of absence being unauthorised. However, this is not comparable given the circumstances around Covid.
- 5.25 *It was questioned whether the number of Covid cases had slowed and whether the school knew how many children had taken up the vaccine.* Mrs Bennett advised that the number of reported cases had slowed, but this may not be reliable as there is now no testing in place. The school is only aware of one child with Covid at this time. The school is not informed if children take up the vaccine so does not have this information.
- 5.26 *It was asked whether the influx of pupils in the autumn and spring terms were partly due to the new housing.* Mrs Bennett advised that the increase in numbers was not due to the new housing, but it is expected that this will come. Governors were informed that 92 children applied for the 30 places in Reception in September, of which the school offered 30 places. Of these, 21 were offered to siblings, leaving only nine other places. Many of the school's nursery children did not get places, of which five are appealing and 17 children are on the waiting list. Mrs Bennett advised that appeals cost the school £100 a time. A Governors advised that the word

amongst the community is that the school did impressively well in dealing with the children's learning during Covid. Mrs Bennett advised that the school has reaped the benefits of its strategy as it now has few gaps in learning to address. Governors were advised that lots was being done online and phone calls made to get children on line if they were not participating.

- 5.27 *It was asked whether there were children on the waiting list.* Governors were advised that there are waiting lists for many year groups. The school is full in Years R to 3 and have 31 children in Years 4 to 6. Mrs Bennett advised that the school is inclusive and is receiving more children with EHCPs and other needs. Where pupil numbers have been allowed to go over PAN the school ensures there is a clear rationale for both the child and staff.
- 5.28 *It was questioned whether the school would be considered for two-form entry given the number of new houses being built around Bearwood.* Mrs Bennett advised that she had approached the Local Authority about becoming a two-form entry school, but this had been refused.
- 5.29 Governors were advised that the school was looking to take the pre-school as part of the school. This was taken to the Pre-School Committee who have declined this. Mrs Bennett advised that the school will look to attend a future Committee meeting and do a presentation to say why the school would want to work with them. Mrs Bennett explained that she is hoping to persuade them that this would be in the best interests of the community and enable us to develop their practice.
- 5.30 *It was questioned whether the pre-school would make a difference financially for the school.* Mrs Bennett advised that Darren Buckley has been looking to see if the pre-school is financially viable. Hamwic and the LA are both happy for the pre-school to be taken in as part of the school, but there was a last-minute difficulty.
- 5.31 *It was asked if the school has been impacted by not having the Acorn Room to use.* Mrs Bennett advised that previously this room was used at lunchtime to provide toilet facilities for the children, but the school is now using the classrooms. The room was also used for home economic lessons and for breakfast club, but the hall is now used for these activities.
- 5.32 *It was questioned whether the children attending pre-school would receive higher priority for admissions purposes if the school gained control of the pre-school.* Governors were advised that the children would still have to apply for reception in the usual way. Many of these parents often put Bearwood as their first choice, but do not include second/third preferences, which can cause difficulties for parents. Governors were advised that admission to the school is based on distance.
- 5.33 *It was noted that one child has had 17 incidents and questioned what was being put in place to support this child, the staff and other children in the class.* Mrs Bennett advised that the child has an Individual Behaviour Plan, a 1:1 Teaching Assistant and a risk assessment. An EHCP application is also in the process of going through. All documents relating to this child are reviewed and staff sign to indicate their understanding.
- 5.34 *It was questioned why Friday has a high number of incidents and whether this was linked to playtimes. It was asked whether this could be due to the need for different play options on Friday, e.g. quieter activities if the children are tired, or whether the*

<p><i>children were anxious for the weekend.</i> Mrs Bennett advised that the high number of incidents is linked to one child who is catered for now at lunchtime and also a group of four children who were being unkind to another child.</p> <p>5.35 <i>It was questioned as to what was being done to improve Languages.</i> Mrs Bennett advised all INSET and staff meetings focus on the curriculum. All subjects are at the same point in their development. Expectations have been set out. Subject Leaders were expected to have their progression knowledge maps completed by Easter and are now looking at unit maps to see what this looks like across each term for each subject. Staff have discussed whether the medium-term plans should be written by the subject leader or the class teachers. Governors were advised that it would be the subject leader who will need to justify their decisions around the curriculum.</p> <p>5.36 Governors were advised that Mrs Guarguaglini has looked at new teaching schemes. Staff have completed CPD and the knowledge organisers. From the autumn term, all staff will be teaching the revised curriculum and subject leaders will be able to see the work in subject specific books. Mrs Bennett reported that curriculum development is in a similar position across all Hamwic schools.</p> <p>5.37 Mrs Bennett advised that all subjects have similar rationales and subject leaders should be able to say 'Why this, why now', when discussing their subject. Mrs Bennett explained the issues she found when teaching a lesson recently and the need for her and Mrs Guarguaglini to be working at ground level to identify issues.</p> <p>5.38 <i>It was noted that the curriculum overview shows good progress, but there are still five subjects rated as amber for teaching. Mrs Bennett was requested to talk to Governors about how the school is going to turn them to green so that this matches more closely the 'nine good teachers'.</i> Mrs Bennett advised that this is about consistency and ensuring that teaching is focused on the subject knowledge and skills and not on writing skills. Subject knowledge is an issue in some subjects, for example, in Music. Mrs Bennett explained that the school has no music specialist so has used the Charanga scheme. To support the Music Leader, Soundstorm have been approached to identify progression. The Music subject leader is reviewing the subject and we will know it is right when all staff understand it and can follow it.</p> <p>5.39 Mrs Bennett advised that knowledge progression starts with the National Curriculum and then subject leaders plot what the children need to know from their starting points. Mrs Bennett advised that she would bring examples to the next meeting. <b>Action: Mrs Bennett.</b></p> <p>5.40 Governors were advised that the staff are now ensuring that we have medium term plans in place and also the 'why this, why now'. The school needs everyone to be able to talk about the 'why this, why now', including subject leaders and class teachers. It was considered really powerful when everyone is able to talk about a subject. The subject leader needs to ensure that we build upon the skills already in place.</p> <p>5.41 Mrs Bennett reported that subject leaders will be observing their subject in practice during the autumn term. Mrs Bennett has observed some subjects alongside the subject leader. It was recognised that some teachers have subjects which are not their specialism. It is expected that from September the subjects will be in place for someone to pick up and run with.</p>	<p>Mrs Bennett</p>
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<p>5.42 <i>It was questioned whether when recruiting staff, the school specifically looks for gaps in subject areas.</i> Mrs Bennett advised that this is considered and potential new staff are asked what subject they would like to lead on. The school also ensures that it utilises the skills staff have. Governors were advised that over Covid the school has lost staff, especially those that were working part-time.</p> <p>5.43 <i>It was noted that the Health and Safety Audit identifies four concerns and questioned whether these were being followed up.</i> Mrs Bennett advised that when considering Health and Safety, the school only does 100% compliance. Many of the areas where the school is not fully compliant relates to staff training and missing paperwork. In some cases, this is where people were not chased if they had not completed training and some training was delayed due to changes in staff, e.g. the new Site Manager. Mrs Bennett assured Governors that the school would not be in this position again.</p> <p>5.44 <i>It was noted that governance was marked as three out of six and a comment added to say that Governors are not sufficiently visible in school. It was suggested that as a Board we need to consider how this can be improved. Mrs Harris advised that succession planning needs consideration as she will definitely be finishing at the end of this year.</i> Mrs Bennett advised that due to Covid Governors were not able to come into school. It was noted that previously Governors have led assemblies. It was suggested that this could be done again and Governors could now come into school more often. Mrs Bennett advised that the Governors’ photos in the foyer are being updated as is the school website. A newsletter could include up to date information about Governors.</p> <p>5.45 <i>It was questioned how the school was doing since the Covid restrictions had been lifted.</i> Mrs Bennett advised that it has been good from an attendance perspective and it is expected that attendance this term will be up in the high 90%. It was explained that changes in the LA had led to the implementation of the Navigator role. Bearwood receives 1.5 days support per week from this person who will be picking up attendance and families that need additional support. Drop in sessions will be held and she will meet with individual parents. Her work will be in addition to that offered by Miss Prince. The Navigator has put an Action Plan in place. It was expected that the school will only have this level of support for the short term.</p>	
<p><b>6. Governance</b></p> <p>6.1 Governors discussed the number of meetings that would be appropriate for the LGB moving forward. It was considered that having one meeting per term had the advantage of giving everyone plenty of time to undertake the tasks required in the Schedule of Accountability and to triangulate their findings. However, Governors would need to ensure that they were following the Schedule of Accountability.</p> <p>6.2 It was agreed that for next year the LGB would meet twice in the Autumn term, once in the Spring term and have two meetings in the Summer term.</p> <p>6.3 Mrs Harris explained that the timeline for the Summer term had been sent out by Mrs Bennett and this identifies those tasks that Governors need to complete this term. Mrs Johnson agreed to take on the Finance and Health and Safety Governor roles. Mrs Harris explained that the Health and Safety had been covered this year and suggested that Mrs Johnson does a final review at the end of the year to check</p>	



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<p>that all actions within the Health and Safety audit had been completed and then write up a note of visit. <b>Action: Mrs Johnson.</b></p>	<p><b>Mrs Johnson</b></p>
<p>6.4 Mr Hart advised that he is meeting on Miss Prince on Friday and will then do a learning walk to view evidence. The Science Subject Leader meeting will be held via Zoom. <b>Action: Mr Hart.</b></p>	<p><b>Mr Hart</b></p>
<p>6.5 Mrs Bennett suggested that Mrs Johnson may want to have some input to the budget prior to its approval and also to do an end of year review with the School Business Manager. <b>Action: Mrs Johnson.</b></p>	<p><b>Mrs Johnson</b></p>
<p>6.6 With regard to the curriculum, it was noted that Mrs Harris would cover Computing and RE and Mrs Johnson would cover French. Governors were advised that they should expect to see progression, knowledge organisers and differentiation. Mrs Harris suggested that Mrs Johnson take the opportunity to talk to the children to see what they have learnt and maybe see a French lesson. <b>Action: Mrs Johnson.</b></p>	<p><b>Mrs Johnson</b></p>
<p>6.7 It was agreed that Sports Premium and Pupil Premium will be reviewed by Mrs Best. <b>Action: Mrs Best.</b></p>	<p><b>Mrs Best</b></p>
<p>6.8 Mrs Harris advised that she and Mrs Bridger may do a visit together. <b>Action: Mrs Harris and Mrs Bridger.</b></p>	<p><b>Mrs Harris &amp; Mrs Bridger</b></p>
<p>6.9 Mrs Bennett suggested a look is taken at the progression maps. These will be on the school website by the end of the week. Mrs Harris agreed to review the progression maps. <b>Action: Mrs Harris.</b></p>	<p><b>Mrs Harris</b></p>
<p>6.10 Mrs Johnson advised that she will be doing the Governor Induction training next week. <b>Action: Mrs Johnson.</b></p>	<p><b>Mrs Johnson</b></p>
<p>6.11 Governors were reminded that a training session will be held on the 17<sup>th</sup> May and it was agreed that Mrs Rushton would contact Hamwic to confirm that Governors wish this training session to be held face-to-face. <b>Action: Mrs Rushton.</b> This training will focus on challenging the Headteacher.</p>	<p><b>Mrs Rushton</b></p>
<p>6.12 Mrs Best advised that she and Mrs Bennett had looked at safeguarding. A Year 1 pupil and the general Safeguarding Policy had been discussed. The Single Central Record had been checked with the School Business Manager. The School Business Manager advised that all staff have read relevant policies and Parago was being used to record compliance with this. Mrs Best advised that she had also discussed the Health and Safety audit and the issues raised. It was noted that this was mostly due to paperwork and new staff. Mrs Best reported that the new Site Manager appears amazing. The Health and Safety Policy, PEEPs and the emergency use of inhalers were discussed.</p>	
<p>6.13 Governors were advised that whilst the school does not have LAC children, Mrs Bennett still attends meetings.</p>	
<p>6.14 Mrs Best advised that an attendance visit had taken place yesterday.</p>	
<p>6.15 Mrs Harris advised that she had looked at the Health and Safety Policy and finance and had met with the School Business Manager and Headteacher.</p>	

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6.16 Governors were advised that Mrs Bridger had sent in a note of visit in respect of a Geography visit. A RE visit had also been done, but the note of visit has not yet been done. <b>Action: Mrs Bridger.</b>	<b>Mrs Bridger</b>
<b>7. Any Other Business</b>	
7.1 Governors were advised that the Headteacher mid-year review is due. This will be undertaken by Mrs Harris. <b>Action: Mrs Harris.</b>	<b>Mrs Harris</b>
<b>8. Date of Next Meeting</b>	
8.1 The next meeting is due to be held on Thursday, 14 <sup>th</sup> July 2022 at 6:30 p.m.  Meeting closed 08:20 p.m.	

**END OF MINUTES**

**Action List**

Minute No.	Action	Governor	Date
4.1	To send the zip file of Notes of Visit to Mrs Harris	Mrs Harris	May 2022
5.39	To bring examples of curriculum progression to the next meeting.	Mrs Bennett	July 2022
6.3	To do a final review of Health and Safety at the end of the year to check all audit actions had been completed. Write up a note of visit.	Mrs Johnson	July 2022
6.4	To meet with Miss Prince and do a learning walk.	Mr Hart	May 2022
6.4	To meet with the Science Subject Leader	Mr Hart	June 2022
6.5	To do an end of year review of the budget with the SBM	Mrs Johnson	June 2022
6.6	To see a French lesson and talk to the children about what they have learnt	Mrs Johnson	June 2022
6.7	To review the Sports Premium	Mrs Best	June 2022
6.7	To review the Pupil Premium	Mrs Best	June 2022
6.8	To undertake a visit to the school	Mrs Harris & Mrs Bridger	June 2022
6.9	To review the progression maps	Mrs Harris	June 2022
6.10	To undertake the Governor induction training	Mrs Johnson	May 2022
6.11	To contact Hamwic regarding a face to face training session	Mrs Rushton	May 2022
6.16	To write to note of visit following the recent RE visit	Mrs Bridger	June 2022
7.1	To undertake the Headteacher mid-year review	Mrs Harris	June 2022