



BEARWOOD Primary and Nursery School

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Learning, Enjoying & Succeeding Together

Dear Parent

As you may be aware, the government has placed a duty on schools to assist the Track and Trace programme for COVID-19 over the Christmas break. As such I wanted to write to you to let you know what our arrangements and procedures will be.

As you know, if someone tests positive for COVID-19 then their immediate contacts are assessed to see whether they need to isolate for 10 days to halt the spread of the virus any further. In school this can mean that a whole class or whole year group may be instructed to isolate. During term time, the system is that once the school is informed by a parent about a case within the school, we are able to immediately contact Track and Trace and then inform parents of the children in the affected bubble accordingly. However this is more problematic during the school holidays and so we are ensuring that we have clear procedures in place.

From the onset of the Christmas break if anyone needs to inform us of a positive test for COVID-19 of any of the children in the school then they can do so by contacting the following email address.

contacttracing@bearwood.poole.sch.uk

Stating the child's full name, class and date of positive test as well as any other key details.

This email contact will be manned over the course of the holiday for information about **the positive test for COVID-19 for any of our pupils only.**

Upon receiving details of a positive test we will then be able to give contact details to the correct authorities so that they are able to inform the families of the children who need to self-isolate. Following advice the school will also inform the parents of any bubble or group about the situation if they are directly affected.

As you will be aware, from the 12th December if anyone is required to self-isolate it will have a direct impact upon their Christmas as their isolation period would include Christmas Day! At school we are following all of the guidance very carefully and risk-assessing all of our activities all of the time but I am sure you will agree that it is extremely important that there is no slackening off whatsoever in terms of our COVID-19 safety protocols in the last week of term when it would affect the time that people are permitted to mingle with specified family and friends. As such please could I ask all of you to ensure that you are supporting our protocols fully as we end this term so that hopefully everyone can have the Christmas that they deserve.

Best Wishes

Laura Bennett