

# Moving up to Secondary School

## Admissions Services

Admissions Services

Quality and Commissioning



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# Presentation Overview

- How to apply for a secondary school place
- Where to get information
- How decisions are made
- When you will hear where your child has a place
- What to do if you are not happy with the offer

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## How to apply.

- If you do not submit an application you will NOT be offered a school place.
- Information will be sent to your child's current school in September 2020.
- You can apply online from 1 September 2020.
- You can request a paper form from BCP Council.
- Once restrictions due to COVID-19 have been lifted, you may collect one from BCP Council offices.
- You must apply to the Local Authority where you live.
- You can apply for any school, regardless of where it is located.

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# Key Points

- We strongly suggest you list 3 schools.
- List them in the order you want them - your favourite should be listed first.
- Answer all the questions asked on the form.
- Make sure you list any sibling(s).
- Provide any evidence of religious faith if relevant.
- Submit completed Supplementary Information Forms where relevant.

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# Key Points

- Make sure you provide your correct address.
- Using a fraudulent address will result in any offered place being withdrawn.
- You have a right to express a preference for the school you prefer.
- Preference is not the same as choice.
- Apply **ON TIME** by the deadline of **31 OCTOBER 2020!**

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# Information about schools

- Look at Ofsted Reports and School Prospectuses.
- Look at statistics from previous years' allocations.
- Read the admission policies for schools you are considering applying to.
- Read our Parent's guide at [www.bcpCouncil.gov.uk/schooladmissions](http://www.bcpCouncil.gov.uk/schooladmissions) from 1 September.

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# Academic testing – Grammar Schools

(For places at Bournemouth School, Bournemouth School for Girls, Parkstone Grammar School and Poole Grammar School)

- Registration for the grammar school tests closes on 11 September 2020 at **midday**.
- Registration forms can be downloaded from the schools' websites.
- You can also request a form from the schools directly or register online.
- Grammar school tests take place on 26 September 2020.
- Pupils will be tested in Maths, English and Verbal Reasoning for the Grammar schools.
- Test results will be posted by the schools in mid October 2020.
- Registering to sit a school's test is not the same as making an application.
- You must also submit an application to BCP Council by 31 October 2020.

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# Academic testing

(For the “Expressly Academic Class” at Poole High School)

- Registration for “Expressly Academic” closes on 10 September 2020.
- Registration forms can be downloaded from the school’s website.
- You can also request a form from the school directly or register online.
- The test for the “Expressly Academic Class” is on 3 October 2020.
- The Expressly Academic test will test English, Maths and include a Special Access Reasoning Test.
- Test results will be posted by the school in mid October 2020.
- Registering to sit a school’s test is not the same as making an application.
- You must also submit an application to BCP Council by 31 October 2020.



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# Potential New School in Bournemouth

(The Livingstone Academy)

- There is a possibility that a new school will open in Bournemouth.
- As yet the opening date has not been confirmed.
- Any information will be published via the BCP council website:  
[www.bcpCouncil.gov.uk](http://www.bcpCouncil.gov.uk)
- Information about this school can be found on their website:  
[www.livingstonebournemouth.org](http://www.livingstonebournemouth.org)

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## Before submitting the application

- Take your time – places are not offered on a first come first served basis.
- Think carefully about the order you list your preferred schools.
- Always list your most preferred school first.
- We will always offer the highest named school that can offer you a place.
- Consider any test results – you will receive these before the closing date.
- Consider how your child will get to school and the potential costs involved.

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## Submit the application

- Complete and submit an online application by Midnight on 31 October 2020.
- Paper forms must be submitted and received by the Local Authority by 31 October 2020.

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# Changes to your information

- Tell us in writing if your information changes after submitting your application.
- These changes must be submitted by 31 October 2020.
- Any changes received after this date will be considered late.
- Check if the school you want has a cut off date for considering a change of address.
- If you apply late you risk not being offered the school you want.

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## How decisions are made

- School admission authorities rank all applicants against the order of priority listed in their admission policies.
- The list of ranked children is given to the Local Authority Admissions Team.
- The Admissions team then look to see which of your preferences can offer your child a place.
- If more than one school can offer you a place, you will **ONLY** be offered the one listed highest on your form.
- We do not share information about which schools you have applied for.
- Schools do not know which order you have named them.

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## How decisions are made

- If you cannot be offered any of your preferences, we will offer an alternative school place.
- This school may not be close to your home.
- If you do not use all 3 preferences or only name regularly oversubscribed schools, it is more likely that we will have to offer a school not named on your application.

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# When will you hear?

- The national notification date is 1 March 2021.
- Parents who applied online can log in from 10am and view their offered school on this date.
- Parents who supplied an email address will be sent a link to their offer letter on 1 March 2021.
- Parents who did not will be sent an offer letter on 1 March 2021.
- Late applicants will hear on 12 March 2021.

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## What if you are not happy with the offered school?

- Accept the place unless you have made other arrangements.
- Visit the school you have been offered if you haven't already.
- Check your offer letter to find out how to:
  - Be placed on your preferred school's waiting list
  - Appeal the decision not to offer your child a place at your preferred school



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## If your application is late

- Applications received after the closing date are late.
- Late applications are considered after all the on-time applicants have been offered places.
- Parents may not be offered a place at the school they want if they apply late.
- Regularly oversubscribed schools may be full before late applications are considered.

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## Contact Details

- For Information about Bournemouth and Christchurch Schools you can contact:
  - 01202 456222
  - [cis@bcpcouncil.gov.uk](mailto:cis@bcpcouncil.gov.uk)
- For Information about schools in Poole you can contact:
  - 01202 261936
  - [school.admissions@bcpcouncil.gov.uk](mailto:school.admissions@bcpcouncil.gov.uk)