

The Governing Board of
Bearwood Primary & Nursery School

Minutes of Full Governing Board Meeting
Held on Tuesday, 15th March 2016 at 6:30 p.m.

Present:

Mrs Ann Harris (Chair)

Mr Tony Harling

Mrs Laura Bennett (Headteacher)

Mr Rick Kerr

Mr Steve Crisp

Mrs Kathy Lockyer

Mr Daniel Edmonds

Mrs Dionne Polychronoulos

In Attendance:

Mrs Sally Wall (Deputy Headteacher)

Mrs Patricia Rushton (Clerk)

Mrs Natalie Guarguaglini – Item 1 only

Leading Learning

The purpose of this Governing Body Meeting was to increase the Governors understanding of learning across the school, to ensure that their strategic decision making is informed by sound knowledge of learning in the school which is clearly evidenced in the triangulation of the learning environment, book scrutiny and data analysis.

1. Raising Achievement Presentation by Natalie Guarguaglini, Literacy Lead

1.1 Mrs Guarguaglini was welcomed to our meeting.

1.2 Mrs Guarguaglini advised that there were two targets on the RAP:

- To ensure that at least 50% of teaching and learning is outstanding across the school.
- To ensure basic skills are embedded across the school.

1.3 Mrs Guarguaglini advised that she trialled initiatives in her class first before expecting other staff to try the ideas.

1.4 Mrs Guarguaglini advised that a Reading Review was undertaken and this identified lots of strengths and some areas for consideration by the school. This and subsequent training led to the development of the Rapid RAP which lasted for a six week period.

1.5 Mrs Guarguaglini explained that during these six weeks the school had an INSET Day, weekly staff meetings and TLA briefings. The focus has been on the mastery curriculum for reading and writing. The school made the decision to move away from guided reading to taught reading. The staff are now aware of mastery for reading and writing.

1.6 Mrs Guarguaglini advised that a new planning format is now in use and it is clear what is being taught and there is evidence of the full writing process in the children's learning journals. There has also been a focus on higher order questioning in line with the Raising Achievement Plan.

1.7 In terms of impact, Mrs Guarguaglini advised that it was hoped that children would make two tracking points' progress by the end of this term. Spring 1 is

<p>half way through the year and most are on track to make two points progress. It was noted that in Year 4 during Autumn 1 the data shows that no progress had been made. Mrs Guarguaglini explained that this was due to an NQT being cautious about making judgements and, with support, she has now started ticking off skills on Pupil Tracker and this is showing an improvement. Mrs Bennett assured Governors that the children's books are exemplary so there are no major concerns.</p> <p>1.8 <i>It was questioned whether the number of Pupil Premium children were spread evenly across the year groups.</i> Mrs Bennett advised that Year 6 has a significant number of Pupil Premium children and other year groups have fewer children.</p> <p>1.9 It was noted that Year 3 showed a minus for progress and it was explained that this was due to their Year 2 results being based on the old curriculum and this was not transferrable to the new curriculum. Mrs Bennett assured Governors that progress was evident when looking in the children's books.</p> <p>1.10 Mrs Guarguaglini advised that in writing, Year 3 have already made three points progress and Year 2 have made two points.</p> <p>1.11 Mrs Guarguaglini advised that she had participated in observing the lessons of seven teachers. Of these, 43% were outstanding, 43% good with outstanding features and 14% RI. Of those judged as good the key factor hindering a judgement of outstanding was the lack of evidence of progress over time. The teacher being judged as RI is receiving support from an outstanding teacher and a follow up lesson observation will take place shortly.</p> <p>1.12 Governors were advised that wider learning opportunities were provided through Book Week, including a family reading breakfast and the children really engaged with the activities.</p> <p>1.13 Thanks were expressed to Mrs Guarguaglini for her presentation. Mr Crisp commented that Mrs Guarguaglini's enthusiasm was likely to have been caught by both staff and children and he could see why things have been so successful.</p>	
<p>2. Apologies</p> <p>2.1 Apologies were received and accepted from Mr Michael Sussman.</p>	
<p>3. Declarations of Interest</p> <p>3.1 Governors were advised of the requirement to declare any interests they may have in items on the agenda for this meeting. No declarations of interest were made.</p>	
<p>4. Minutes of the last meeting</p> <p>4.1 It was noted that minute 7.23 should read sickness and not maternity. This amendment was agreed.</p> <p>4.2 It was clarified that the Government floor standard was only 65%, although</p>	

<p>Bearwood is aspiring to achieve at least 85%.</p> <p>4.3 Governors agreed that, subject to the above amendment, the minutes of the meeting held on 25th February 2016 were an accurate record of that meeting.</p>	
<p>5. Matters Arising</p> <p>5.1 <u>Safeguarding (minute 7.29)</u>: It was clarified that in the event of Ofsted having serious concerns about safeguarding then the inspection process would stop and the school becomes RI. Safeguarding is not in itself a limiting judgement.</p>	
<p>6. Learning Walk</p> <p>6.1 Governors undertook a learning walk in small groups. On return to the meeting Governors advised that they were impressed with the learning and the children’s involvement in their learning, e.g. the use of purple pens to feedback to teachers. Governors liked the nurture area.</p> <p>6.2 It was noted that there was lots of maths and writing around the school and lots of pupil voice, e.g. children’s writing on the windows. It was felt that there was a lack of geography and Mrs Bennett explained that this was due to geographical topics not being taught at this time of the year and this was likely to change as the year progresses. It was suggested that resources, e.g. globes, could be available in the classrooms. It was also noted that there was little in the way of times tables around the school.</p> <p>6.3 Governors noted that there was a consistency across the school in many aspects, e.g. how children are expected to solve their own problems.</p> <p>6.4 It was noted that the dictionaries in Maple 2 were in a poor condition and that there were no names on the pegs in Maple 1. Willow 1’s book corner was also thought to be a little dull.</p> <p>6.5 It was commented that the school environment was very different to how it was two years ago.</p>	
<p>7. Video Clip by Michael Wilshaw</p> <p>7.1 It was intended that Governors view a video clip featuring Michael Wilshaw but unfortunately the clip would not play. The link to the clip is https://www.youtube.com/watch?v=is31rrXubQQ. Governors were requested to watch this video clip. Action: All Governors.</p>	<p>All Governors</p>
<p>8. Book Scrutiny</p> <p>8.1 Governors were given the opportunity to undertake a book scrutiny with one group looking at progress over time and another looking at differentiation within a year group.</p> <p>8.2 SC noted that the Marking and Feedback Policy did not include the marking codes used by EYFS and it was agreed that this would be included.</p> <p>8.3 It was also noted that when looking at Year 2 books it was difficult to find</p>	

<p>evidence of an improving vocabulary.</p> <p>8.4 It was also noted that there were some issues with handwriting, but Mrs Bennett advised that the Handwriting Policy had changed and this will take time to become embedded.</p>																									
<p>9. Data Analysis – Assessment Without Levels</p> <p>9.1 Mrs Bennett reported that nine Poole schools had offered to sit SATs mocks, including Bearwood. The LA Standards Board will be re-doing the data once it has consistent results to work from. Mrs Bennett’s report included a good explanation of assessment without levels and it was agreed that this would be useful to share with parents. This document, edited to exclude irrelevant information, will be uploaded to the school website and parents signposted to it. Action: Mrs Bennett.</p> <p>9.2 <i>It was questioned how the school was preparing the children for the change in the curriculum.</i> Mrs Bennett advised that the school has not purchased schemes of work, but has used the National Curriculum with staff selecting the appropriate objectives tuned to the children’s learning. The children have got really energetic about their learning.</p> <p>9.3 Mrs Bennett advised that the EYFS prediction has changed as one child moved out of EYFS who was not expected to achieve a good level of development and another moved into EYFS who is expected to achieve a good level of development. The EYFS prediction is now 93%.</p> <p>9.4 Mrs Bennett reported that it is predicted that 93% of children will pass the Year 1 phonics test.</p> <p>9.5 Mrs Bennett reported that at KS1 predictions were:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">KS1 Subject</th> <th style="text-align: center;">% meeting National Standard</th> <th style="text-align: center;">% ARE with Mastery</th> </tr> </thead> <tbody> <tr> <td>Reading</td> <td style="text-align: center;">97%</td> <td style="text-align: center;">57%</td> </tr> <tr> <td>Writing</td> <td style="text-align: center;">97%</td> <td style="text-align: center;">38%</td> </tr> <tr> <td>Maths</td> <td style="text-align: center;">97%</td> <td style="text-align: center;">50%</td> </tr> </tbody> </table> <p>9.6 <i>It was asked what the LA target was for KS1 mastery.</i> Mrs Bennett advised that Reading was 59%, Writing 38% and Maths 48%.</p> <p>9.7 Mrs Bennett reported that at KS2 predictions were:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">KS1 Subject</th> <th style="text-align: center;">% meeting National Standard</th> <th style="text-align: center;">% ARE with Mastery</th> </tr> </thead> <tbody> <tr> <td>Reading</td> <td style="text-align: center;">93%</td> <td style="text-align: center;">50%</td> </tr> <tr> <td>Writing</td> <td style="text-align: center;">93%</td> <td style="text-align: center;">40%</td> </tr> <tr> <td>Maths</td> <td style="text-align: center;">93%</td> <td style="text-align: center;">50%</td> </tr> </tbody> </table> <p>9.8 Mrs Bennett advised that last year’s RAISEonline means that there are high expectations for this year.</p> <p>9.9 Mrs Bennett reported that Pupil Premium children at KS2 were doing better on mastery than non-Pupil Premium children. Governors were assured that the gap was closing.</p>	KS1 Subject	% meeting National Standard	% ARE with Mastery	Reading	97%	57%	Writing	97%	38%	Maths	97%	50%	KS1 Subject	% meeting National Standard	% ARE with Mastery	Reading	93%	50%	Writing	93%	40%	Maths	93%	50%	Mrs Bennett
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<p>10. Pupil Tracker</p> <p>10.1 Governors were advised to log on to Pupil Tracker at home. Mrs Bennett showed Governors how to look at reports from Pupil Tracker. Governors were advised that children are expected to make at least three points progress across the year, so two points progress up to Easter.</p> <p>10.2 Governors were advised that the data is reviewed every six weeks and this fits into the school's accountability meetings. The books are also reviewed to see that the work in the books marries up with the data input to Pupil Tracker. Ofsted now look at the data, the books and the learning.</p>	
<p>11. Maths Review Feedback</p> <p>11.1 Mrs Bennett reported that Hamwic had undertaken a review of Maths in October. The SLT are monitoring Maths which is showing outstanding progress and massive impact. Mrs Bennett has assisted with the Maths reviews at other schools and brings back anything that would be useful to Bearwood.</p>	
<p>12. Governors' Action Plan</p> <p>12.1 Mrs Harris advised that following the review, it was felt that Governors needed to raise their profile with the children. It was suggested that Governors could lead an assembly on 12th April and then spend time in school. Governor photographs have been taken and a blog is to be set up.</p> <p>12.2 It was agreed that a copy of the school newsletter would be emailed to Governors.</p> <p>12.3 Governors were advised that from now on only Bearwood email addresses would be used to communicate with Governors.</p>	
<p>13. Any Other Business</p> <p>13.1 <u>Safeguarding</u>: Governors were advised that the safeguarding report had been produced and came out as being one of the best that the LADO had seen. Mrs Harris will be attending a Governors' safeguarding update on Monday.</p> <p>13.2 <u>Secondment</u>: Governors were advised that it had been agreed that Mrs Wall would support Turlin Moor Community School for two days per week.</p> <p>13.3 <u>Attendance</u>: Governors were advised that Mrs Bennett and Mrs Polychronopulos met and their report will come to the next meeting.</p> <p>13.4 <u>Budget</u>: Governors were advised that a meeting was held with Mrs Bennett, Mr Crisp, Mrs Harris, Mrs Wall and Mrs Gwynne. Two of the options presented put the school into deficit, whilst option C gave a balanced budget. Capital funding would be used for the gates.</p> <p>13.5 It was agreed that the school would clarify how Pupil Premium was being spent. Action: SC. Mrs Bennett is to do a mid-year review of Pupil Premium and the impact of the school's intervention programmes.</p> <p>13.6 Since the meeting, an option D has been drafted and it is recommended that</p>	<p>Mr Crisp</p>

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<p>this is ratified by Governors. This option gives a neutral spend with income and expenditure closely matching. SC checked through this budget. Governors unanimously agreed to ratify option D.</p>	
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END OF MINUTES